Instructions for UA GradPath: AuD

Dates:

-----2nd year students-----

Plan of Study due December 1st of your 2nd year.
Committee Appointment form due February 1st of your 2nd year.
Announcement of Doctoral Comprehensive Exam due March 1st of your 2nd year.

-----3rd year students-----

Doctoral Dissertation (ADP) Committee Appointment Form due Fall semester (October 1st) of your 3rd year.
Prospectus document due 1 month before your ADP presentation, send copy to Susan Bridgewater.
Announcement of Final Oral Defense refers to your 4th year exam, ignore for now.

**Use your signed and completed paper copy of the plan of study or cactus book as your guide to fill out your GradPath forms.

**You will need to choose a minor and minor representative to complete the GradPath forms.

Navigate to UA GradPath forms through UAccess Student.

You should see the following:

GradPath

Welcome to GradPath!
This page has some useful Graduate College information and links. To proceed to your GradPath forms, click the "GradPath Forms" button below.

Graduate Student Forms

Information and Deadlines

GradPath Information
Graduation Deadlines
Links to Policies
Registration Deadlines
Payment Dates & Deadlines

Need Help?

Contact Graduate Student Services
Contact Information for your Graduate College Degree Counselor

Click on GradPath Forms
Note: If you are not in the bilingual certificate program you will not see that section

**Click on Responsible Conduct of Research Statement:**

- Click the box to certify that you are aware of the policy and submit.
- **Click on the Plan of Study form:**

Check graduation date and add your academic advisor. If your graduation date is incorrect, you will need to email the person listed in the box (Kristi Davenport).
You then enter coursework taken as part of your AUD program. You will enter all required classes you have taken, are currently enrolled in, and plan to take during future semesters.

Use the Get Enrollments tab for current and past coursework.
Use the Get Future Courses for spring semester coursework.

• **This list is for your major coursework only**
• **All of the coursework you put on this form needs to have a catalog number >500.**
• **DO NOT include clinic on this form (SLHS 559 or SLHS 659).**
• **YOU WILL INCLUDE ADP 912 credits (9 units)**
• **YOU WILL INCLUDE 920 EXTERNSHIP (12 units)**
• **You may enter SLHS 535 on this form, but you should not include other coursework taken as part of the bilingual certificate program.**
Minor Area Plan of Study:

Enter an advisor and courses for your minor, below is an example of an SLHS minor.

<table>
<thead>
<tr>
<th>Term</th>
<th>Subj</th>
<th>Catg No</th>
<th>Course Title</th>
<th>Grade</th>
<th>Units</th>
<th>Letter Grade</th>
<th>Details</th>
<th>Also Used in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2014</td>
<td>SLHS</td>
<td>535</td>
<td>Biling/Multicult/Nonm Diects</td>
<td>A</td>
<td>3.00</td>
<td></td>
<td>ENRL</td>
<td>BILAUDCRTG</td>
</tr>
<tr>
<td>Fall 2012</td>
<td>SLHS</td>
<td>571</td>
<td>Speech Sound Disorders</td>
<td>A</td>
<td>3.00</td>
<td></td>
<td>ENRL</td>
<td>GNED (GNDG)</td>
</tr>
<tr>
<td>Fall 2012</td>
<td>SLHS</td>
<td>583R</td>
<td>Principles of Audiology</td>
<td>A</td>
<td>3.00</td>
<td></td>
<td>ENRL</td>
<td>GNDG (GNDG)</td>
</tr>
</tbody>
</table>

Total: 9.000

- When you are finished adding courses for both your major and minor, click submit.

This form will be routed to the Department (Susan Bridgewater), your minor advisor, your major advisor, Dr. Cone (Director of Graduate Studies-AuD), and the Graduate College (Kristi Davenport). It takes weeks before this form is approved. It is a good idea to check the status of this form periodically. If there is an error, it will be denied and returned to you. There is a notes section at the bottom of the form that will include an explanation. Make changes and resubmit.

Once your Plan of Study form is approved, you need to enter your Committee Appointment Form.
 ➢ Click on Comprehensive Exam Committee Appointment Form:

Here are the ONLY people who should be listed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Cone</td>
<td>Chair</td>
</tr>
<tr>
<td>Dr. Marrone</td>
<td>Member</td>
</tr>
<tr>
<td>Dr. Dai</td>
<td>Member</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Admit Term</th>
<th>Exp Grad Term</th>
<th>Degree</th>
<th>AUD</th>
<th>Minor</th>
<th>Minor in Public Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>2144</td>
<td>Fall 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2181</td>
<td>Spring 2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This form is used to report the committee for your oral comprehensive exam. When the committee has been determined submit this form for departmental and Graduate College approval. If your committee changes, you will need to resubmit this form. This form must be approved before you can submit the Announcement of Doctoral Comprehensive Exam. See [http://grad.arizona.edu/academics/program-requirements/doctor-of-philosophy/comprehensive-examination](http://grad.arizona.edu/academics/program-requirements/doctor-of-philosophy/comprehensive-examination) for rules regarding your committee. (30012,43)

Please indicate member below:

<table>
<thead>
<tr>
<th>Committee Members</th>
<th>Name</th>
<th>Email Address</th>
<th>Committee Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Barbara K Cone</td>
<td><a href="mailto:conewess@email.arizona.edu">conewess@email.arizona.edu</a></td>
<td>Chair</td>
</tr>
<tr>
<td>2</td>
<td>Huanping Dai</td>
<td><a href="mailto:hdai@email.arizona.edu">hdai@email.arizona.edu</a></td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>Nicole L Marrone</td>
<td><a href="mailto:nmarrone@email.arizona.edu">nmarrone@email.arizona.edu</a></td>
<td>Member</td>
</tr>
</tbody>
</table>

➢ Click submit.

Once this form is approved, you can move onto the next form
Click on Announcement of Doctoral Comprehensive Exam Committee:

This form is the EXACT date and time for your written 2nd year exam. If you fail this exam, the committee meeting will need to be changed to the date/time of your oral examination.

Class of 2021: May 14, 2019 8:00am  ECE 228
Class of 2022: May 19, 2020 8:00am  ECE 228
Class of 2023: May 18, 2021 8:00am  TBD

---2nd year students stop here-----
Doctoral Dissertation (ADP) Committee Appointment Form:
Enter the chair and members of your ADP committee as shown in the form below. You will also need to include your minor representative on this form.

**This form should include a minimum of 4 members with one member being the minor representative. At least 3 tenure track or tenure track equivalent members must be on the committee. Special member(s) can also be part of the committee to bring the committee membership to four (or five members).**

Faculty and Roles on ADP projects

<table>
<thead>
<tr>
<th>ADP chair</th>
<th>ADP member</th>
<th>ADP special member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Cone</td>
<td>Barbara Cone</td>
<td>Diane Smith</td>
</tr>
<tr>
<td>Huanping Dai</td>
<td>Huanping Dai</td>
<td>Erica Hansen</td>
</tr>
<tr>
<td>Nicole Marrone</td>
<td>Nicole Marrone</td>
<td>Tom Muller</td>
</tr>
<tr>
<td>Linda Norrix</td>
<td>Frank Musiek</td>
<td>Aileen Wong</td>
</tr>
<tr>
<td>Brad Story</td>
<td>Linda Norrix</td>
<td></td>
</tr>
<tr>
<td>David Velenovsky</td>
<td>Brad Story</td>
<td></td>
</tr>
<tr>
<td></td>
<td>David Velenovsky</td>
<td></td>
</tr>
<tr>
<td>*any tenure-track faculty in SLHS</td>
<td>*any tenure-track (TT) faculty member on UA campus</td>
<td>*any clinical faculty member in SLHS or non-TT faculty in other departments</td>
</tr>
</tbody>
</table>

Click Submit

Prospectus/Proposal Confirmation Form: Susan Bridgewater completes this form. You are required to submit a copy of your prospectus to Susan 1 month prior to your ADP presentation. This will be placed in your student file. You should notify Susan if you will not be presenting your ADP during your 3rd year.

Announcement of Final Oral Defense: This should be the date/time of your 4th year exam. It needs to be submitted 2 weeks prior to the exam.

Results of Final Oral Defense: Your ADP advisor completes this form.

Be sure you are monitoring the status of your forms to make sure they are approved.

If your enrollment changes at any time during your program, you will need to revise your Plan of Study. Your plan of study must match your transcript to be approved for graduation.
Complete the Responsible Conduct of Research Form.

Click on the Bilingual Plan of Study.

Enter Leah Fabiano-Smith as your advisor.

On this form, you need to enter the following courses:

SLHS 535 (3 units)
SLHS 597 (1 unit)
Elective (3 units)
SLHS 559 (2 units; does not matter which semester)

The coursework entered needs to equal (or exceed) 9 credit hours.

Be sure you monitor the status of the form to make sure it is approved.